



2008-2009

# Non-State Sanctioned Schools

## Mid-year SIP Reviews

While you are waiting for the webcast to begin, please write the names of those from your school who are participating, the name of the school and the school number in the chat box.

# Timelines for Mid-year Report

- Schools work on SIP Mid-year Reports and send to Regional Center by **Wednesday, January 21, 2009.**
  - ❑ Go to <http://ossip.dadeschools.net/sip>
  - ❑ Click SIPs, then 08-09 SIPs and select Resource Information.
  - ❑ In the middle of the page under “**Non-Sanctioned Schools**” select ***Template for 2008-2009 – SIP Mid-year Report for Non-Sanctioned Schools***
  - ❑ The powerpoint for today’s training is listed as ***Powerpoint for 2008-2009 – SIP Mid-year Report for Non-Sanctioned Schools.***
- Regional Centers review and return to schools by **Friday, January 30 , 2009**
- Schools post final report for District check-off by **Wednesday, February 4, 2009**, by clicking the ***hyperlink*** at the end of the template.

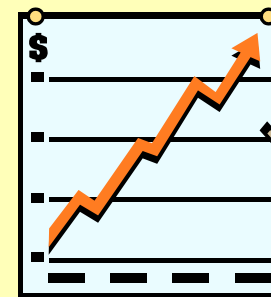


## Mid-year Monitoring of the School Improvement Process

- Remember that this is a team process.
- Communication is ongoing for all stakeholders (Staff and EESAC).
- Updates can be made to the SIP throughout the year based on evaluations. (EESAC approval must be documented in the minutes of an EESAC meeting.)
- Check that you have hired highly qualified teachers and that all positions are filled.
- Check that relevant professional development has been offered and is scheduled for the remainder of the year.
- Schedule an EESAC meeting between **January 23-30, 2009**, to review and approve the mid-year report.

# REVIEW YOUR SIP!

Now is the time to make adjustments as you review your data.



These strategies are showing promise!

# FLORIDA DEPARTMENT OF EDUCATION *Bureau of School Improvement*

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### News & Current Information

- NEW** School Improvement Plan Template
- NEW** 2008-2009 School Improvement Plan (Word Document)
- NEW** 2008-2009 Reporting Timelines
- NEW** 2008 School Improvement Guide
- NEW** 2008 DART (Word Document)
- NEW** 2008 Legislation Updates impacting School Advisory Councils
- NEW** School Advisory Council Frequently Asked Questions

### Conferences & Workshops




WWW
  flbsi.org



# Bureau of School Improvement

## 2008-2009 School Improvement Reporting Deadlines

### School Improvement Plan

**February 4, 2009**

This is the timeline for Non-Sanctioned Schools to report to the M-DCPS District Office of Strategic and School Improvement Planning.

Select Type of Plan:

School Improvement Plan

Select District:

DADE

Select School:

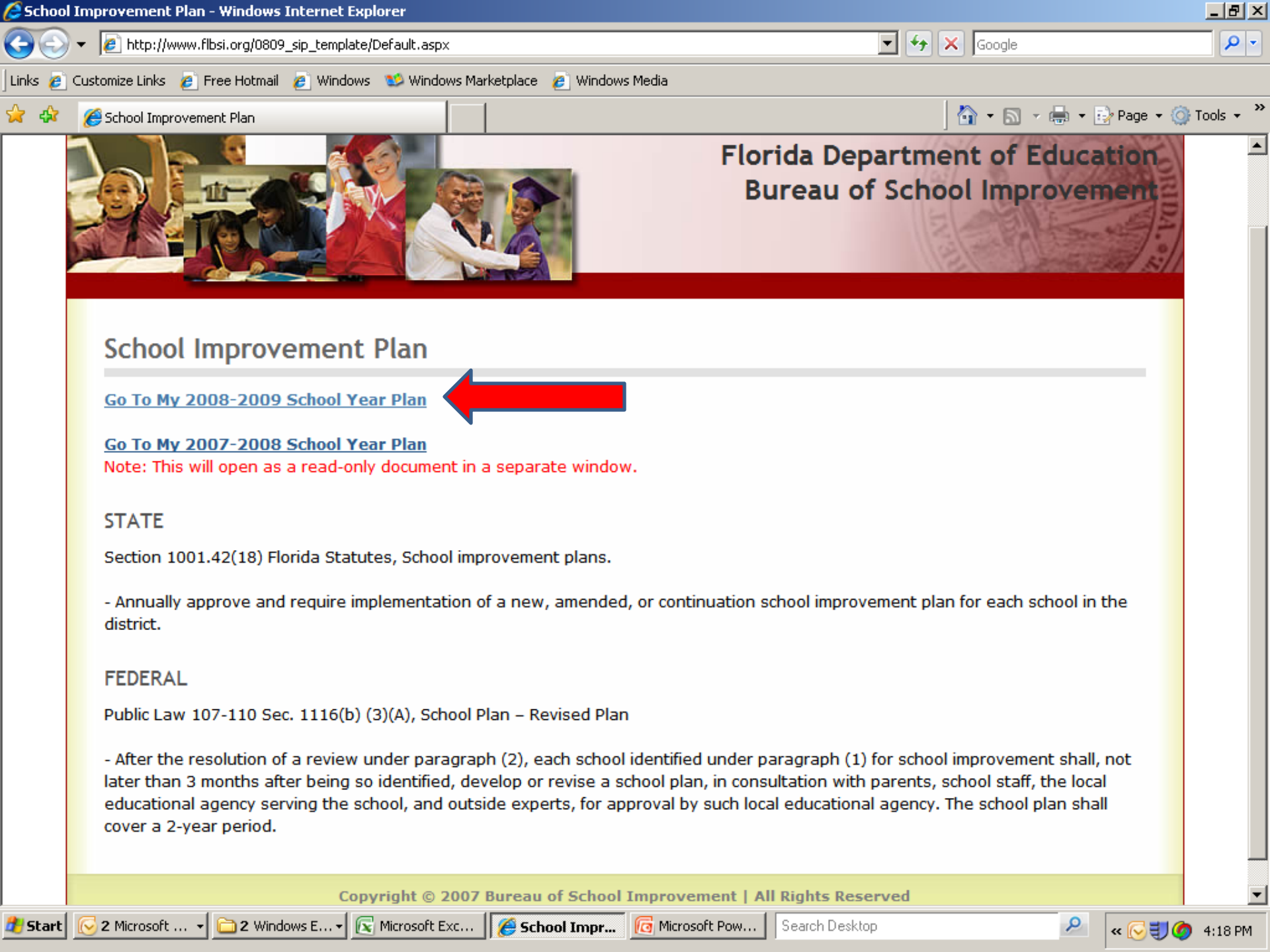
-- ALL STATE MIDDLE SCHOOL (SAMPLE) --

Type Password:

[Click Here to Login](#)

[Click to View School Improvement Plan \(Read-Only\)](#)





# Florida Department of Education Bureau of School Improvement



## School Improvement Plan

[Go To My 2008-2009 School Year Plan](#)



[Go To My 2007-2008 School Year Plan](#)

Note: This will open as a read-only document in a separate window.

### STATE

Section 1001.42(18) Florida Statutes, School improvement plans.

- Annually approve and require implementation of a new, amended, or continuation school improvement plan for each school in the district.

### FEDERAL

Public Law 107-110 Sec. 1116(b) (3)(A), School Plan – Revised Plan

- After the resolution of a review under paragraph (2), each school identified under paragraph (1) for school improvement shall, not later than 3 months after being so identified, develop or revise a school plan, in consultation with parents, school staff, the local educational agency serving the school, and outside experts, for approval by such local educational agency. The school plan shall cover a 2-year period.



[Technical Assistance Guide](#)   [Resources](#)

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### Utility Links

- [Log Out](#)
- [Print-view of current SIP \(HTML\)](#)
- [Print-view of current SIP \(PDF\)](#)
- [Previous year's SIP \(HTML\)](#)

### Navigate SIP

- [School Information](#)
- [Vision/Mission](#)
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- [Reporting](#)

### DI&AIP Links

- [View School Restructuring Plan](#)
- [View Corrective Action Plan](#)

## School Information

School Name	HOMESTEAD SENIOR HIGH SCHOOL
District	Dade
Principal Name	<input type="text" value="Mrs. Kerri Maysonet"/>
SAC Chair	<input type="text" value="Sadiq A. Abdullahi, Ed. D."/>
Superintendent	<input type="text" value="Alberto Carvalho"/>
Date of School Board Approval	November 18, 2008
School Performance	<p><a href="#">School Grades Trend Data</a></p> <p><a href="#">AYP Trend Data</a></p> <p><input type="radio"/> Yes   <input checked="" type="radio"/> No</p>
As Principal, I certify that the School Improvement Plan is complete.	







Technical Assistance Guide

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- Additional Requirements
  - Mentoring & Extended Learning Opportunities
  - Schools Graded C or Below
  - Schools Offering Primarily Grades 6 through 12
- Goals
  - Reading
  - Mathematics
  - Writing

[View Help for this Section](#)

## Reading: Needs Assessment

Note: Required for Title I

Did all student subgroups meet AYP targets?  
 Did 50% or more of lower 25% make learning gains?  
 Did 50% or more make learning gains?

Did the percent proficient increase?

the district and state average in each cluster. The mean points were lowest in Words and Phrases and Main Idea/Purpose. In Comparison students scored 53% mastery, 12 percent below the district and state mean. In Main Idea/Purpose students scored 47% mastery, 18 percent below the district and state mean. In Reference/Research students scored 50% mastery, equivalent to the district and state mean and 56% mastery in Words/Phrases 11% below the district and state mean. In Grade 4, 53% of students scored at Level 3 and above. Grade Level data

[Check Spelling](#)

Save



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- Goals
  - Reading
    - Objective**
    - Budget
    - Non-Highly Qualified Instructors
  - Mathematics
  - Writing
  - Science
  - Parental Involvement
  - Return on Investment

### Needs Assessment

[Show Needs Assessment](#)

Note: Please refer to the District K-12 CRP Contact for content related questions.

### Objective

Note: Required for Title I

Enter objective in the text box below

65%

Given instruction based on the Sunshine State Standards, students in grades three through five will increase their reading comprehension level as evidenced by 58 percent of the students reaching the state required mastery level of 3 or above as documented by scores on the 2008 FCAT Reading Test.

Given instruction based on the Sunshine State Standards, Black students in grades three through five will increase their reading comprehension

[Check Spelling](#)

### Comprehensive K-12 Research Based Reading Plan

### Strategies

Note: Required for Title I

1. Provide after-school tutoring for students performing in the lowest 35 percent.
2. Utilize Reading Plus for students performing in the lowest 35 percent whose Assigned Reading Level (ARL) and Assigned Vocabulary Level (AVL) is greater than 1.5 during the school day.
3. Implement K-12 Comprehensive Research-based Reading Plan with intensive focus on Black, Hispanic, Economically Disadvantaged and Limited English Proficiency students using guided reading to increase

[Check Spelling](#)

- Final Budget
- Implementation Evaluation
- Additional Resources
- Reporting

**DI&AIP Links**


- View School Restructuring Plan
- View Corrective Action Plan

**Evaluation**

Note: Required for Title I

- \* Bi-weekly assessments
- \* Reading diagnostic tests
- \* Dynamic Indicators of Basic Early Literacy Skills (DIBELS)
- \* Accelerated Reader
- \* Soar to Success,
- \* Diagnostic Assessment of Reading (DAR)
- \* District Interim Assessment (FCAT Practice Test)
- \*2008 FCAT Test

Check Spelling



**Evidence-based Program**

Note: Required for Title I

Houghton-Mifflin Reading Series, Early Success, Soar to Success, Elements of Reading: Vocabulary, Reading Plus, and Voyager Passport.


Check Spelling

Note: Please refer to the District K-12 Comprehensive Reading Plan

**Professional Development Aligned with this Objective**

Note: Required for Title I

- \* Houghton Mifflin Reading Series
- \* Early Success
- \* Soar to Success, Elements of Reading: Vocabulary
- \* Reading Plus
- \* Voyager Passport





# Bureau of School Improvement

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- Goals
- Reading
- Objective

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## Reading: Non-Highly Qualified Instructors

### Non-Highly Qualified Certified Out-of-Field Instructors

**Note: Required for Title I**

List instructors, paraprofessionals, and/or teachers who are teaching out-of-field that are **NOT** highly qualified. Describe the support and professional development provided and provided for these professionals.

The following teachers are not highly qualified. These teachers will be provided a mentor, as well as District and Regional Curriculum Support Specialist who will assist the teacher with developing their planning, organizing and instructional delivery that will maximize student learning. In addition, on-going professional development from both the school-site and the District will be provided. These teachers will further have to demonstrate through observed lessons the strategies they have obtained through these Professional Development activities.

- If you have added staff who should be listed here, go to the bottom of the document, click "enter" twice, then insert the relevant information.
- Add updates to staff by inserting information in ( ) after their name. Do not delete anyone from the original list.

Save

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DI&AIP Links

## School Advisory Council

### School Advisory Council (SAC) Membership Compliance

The majority of the SAC members are not employed by the school district. The SAC is composed of the principal and an appropriately balanced number of teachers, education support employees, students (for middle, junior high and high school only), parents, and other business and community citizens who are representative of the ethnic, racial, and economic community served by the school.

Yes       No

#### Measures Being Taken to Comply with SAC Requirement

The School Advisory Council (SAC) at Benjamin Franklin Community School meets at different times monthly to provide support and assistance for the preparation and implementation of the School Improvement Plan. The Council provides specific, but is not limited to, support as follows:

- (1) participates in budget in-service activities to increase their cognizance of budgetary matters.
- (2) analyzes needs of the school to best determine their budgetary

#### SAC Membership Roster

##### Add a New Member

Name:



These should be the same people listed on your EESAC roster.





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## Implementation Evaluation

Describe plans for ongoing and final evaluation on the extent of successful implementation of the school improvement plan and other school improvement efforts.

Pre, Mid-Year, and Post Assessment meetings to analyze quarterly assessments and benchmark testing are scheduled for each school by the Region Center to review the School Improvement Plan (SIP). Present are the school principal, the School Advisory Council (SAC) chair, the United Teachers of Dade steward, a SAC parent representative and a SAC community/business representative. The assessment meetings are held at the Region Center. At this meeting, the school representatives make a presentation of the findings. Included in these presentations are data

[Check Spelling](#)



http://ossip.dadeschools.net/  
sip/default.asp

1. ACCESS LINK



## Office of Strategic and School Improvement Planning

Monday January 12, 2009

STUDENTS

PARENTS

EMPLOYEES

COMMUNITY

- OSSIP Home
- School Improvement Plan
- EESAC
- District Strategic Plan
- Clearinghouse for Planning
- Glossary

### Resources/Information - School Improvement Planning

#### Differentiated Accountability Schools

- 2008-2009 School Improvement Planning presentation - **NEW**
- 2008-2009 School Improvement Timelines for DA schools - **NEW**
- 2008-2009 Non-State Sanctioned School Improvement Plan checklist - **NEW**
- Differentiated Accountability Schools List - **NEW**
- Differentiated Accountability Information - **NEW**

#### Non-State Sanctioned Schools

- 2008-2009 Non-State Sanctioned School Improvement Planning presentation
- 2008-2009 Non-State Sanctioned School Improvement Plan checklist 2008-2009
- Non-State Sanctioned School Improvement Plan Training Schedule
- Powerpoint for 2008-2009 – SIP Mid-year Report for Non-Sanctioned Schools - **NEW**
- Template for 2008-2009 – SIP Mid-year Report for Non-Sanctioned Schools - **NEW**



#### Additional Resources

- Elluminate Guide - GETTING STARTED - **NEW**
- 2008-2009 School Improvement Plan (working template assistance) - **NEW**
- 2008-2009 School Improvement Plan (working template) - **NEW**
- Combined SINI Letters for Parental Notification - **NEW**
- F School Notification Postcard - **NEW**
- Comprehensive Reading Plan - **NEW**
  - 2008-2009 K-12 Comprehensive Research-Based Reading Plan Overview - **NEW**
- 2008-2009 Charter Schools' School Improvement Plans - **NEW**
- School Improvement Plan (SIP) Plan-Do-Study-Act (PDSA) End-of-Year Guide 2007-2008 - **NEW**
- School Improvement Plan (SIP) Plan-Do-Study-Act (PDSA) End-of-Year Worksheet

2. Open the template &  
powerpoint here!

# The Mid-year Report Process for “*Non-Sanctioned Schools*”

MIAMI-DADE COUNTY PUBLIC SCHOOLS  
*giving our students the world*

2008-2009  
SCHOOL  
IMPROVEMENT PLAN  
M I D - Y E A R   R E P O R T  
(NON-SANCTIONED SCHOOLS)

Charter School:    Yes    No


Regional Center:  

School Name:  

Work Location Number:  

Principal:  

Contact Phone Number:  



The logo for Miami-Dade County Public Schools, featuring a stylized blue and white graphic of a person reading a book, with the text "MIAMI-DADE COUNTY" at the top, "giving our students the world" in the middle, and "PUBLIC SCHOOLS" at the bottom.

<http://ossip.dadeschools.net/sip>



## School Improvement Plan 2008-2009 Mid-year Report

### INSTRUCTIONS

Step 1: **Goal Status** – Reading, Mathematics, Writing, Science, Parental Involvement, Return on Investment, and Graduation Rate

- Click a row in the Strategy # column to generate the number.
  - If you do not need all 10 strategy rows per subject area, leave the strategy column blank for unused rows.
- Select the status of each strategy. You may only make 1 selection per strategy.
  - Leave the “no progress” status checked for unused rows.

**Narrative Responses** – Reading, Mathematics, Writing and Science

- Make sure that all requested information is provided.
- Question 1 – Describe assessment used to determine progress.
- Question 2 – Each response should be tied to your SIP in addition to other activities (Professional Development) that you have been able to implement.
  - Add items that reference high achievement, AP gifted, AEP.
  - Does the SIP strategy help you meet your objective?
- Question 3 – What has your data shown your greatest needs to be?
- Question 4 – List additional Professional Development by name, dates scheduled, and anticipated number of participants.

**Narrative Responses** – Parental Involvement (emphasis on student achievement)

- Complete the charts with detailed information.

**Narrative Responses** – Graduation Rate (Senior High Schools Only)

- Strengths – List activities that you feel have contributed to current success.
- OFIs – What needs to change? How?
- Instructional Focus – What needs to be changed (Calendar, meetings, etc.)
- Professional Development – List professional development opportunities which need to be completed and should impact student achievement prior to FCAT.



## School Improvement Plan 2008-2009 Mid-year Report

- Step 2: An appendix page has been provided on page 10 in the event more space is needed to enter additional Strategies.
- Select the Goal from the drop down menu and insert a strategy number (11 or higher) to correlate to the online School Improvement Plan.
  - Select the status of each strategy. You may only make 1 selection per strategy.
  - If you do not need all the strategy rows on the appendix, leave the strategy column blank and leave the "no progress" status checked for those rows.
- Step 3: Make sure to save the completed report to your computer.
- Step 4: **Report Submission**
- Review all information.
  - If everything is completed and correct, click on the EMAIL link on the last page to have this report attached to an email.
  - The **To**, **CC**, and **Subject** lines will automatically be filled in for you. **DO NOT CHANGE THESE SETTINGS.**
  - You may add additional information (contact information, explanations for responses, comments) in the **Body** of the email.
  - Once completed, hit **Send** to submit your report.

### Additional Assistance Contact Information

If you require additional assistance, please contact:

Charter Schools:	<a href="#">Alina C. Diaz</a>
Regional Center North:	<a href="#">Jose L. Dotres</a>
Regional Center North Central:	<a href="#">Vanassa L. Washington</a>
Regional Center South:	<a href="#">Neraida F. Smith</a> (Elementary) <a href="#">Kristal B. Hickmon</a> (Secondary)
Regional Center South Central:	<a href="#">Danyso F. Pritchett</a>
District:	<a href="#">Linda G. Fife</a>
Technical Assistance:	<a href="#">Nelson Suarez</a>



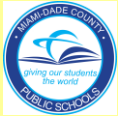
## School Improvement Plan 2008-2009 Mid-year Report

GOAL	Strategy #	Completed	On-going	Partial	No Progress
<b>Reading</b> (Click a row under the Strategy # column to generate the number. Add additional rows in the appendix page.)		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

- Each goal area strategy review is identical to this snapshot.
- Select the strategy number from the dropdown menu.
- Click the appropriate status button to show progress of that strategy.

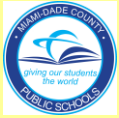






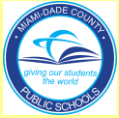
# School Improvement Plan Mid-year Report Narrative Responses for Reading and Mathematics Goals

1. Describe the gains and/or decreases in mastery that have occurred since the beginning of the school year, **CITING THE DATA AND THE DATA SOURCE USED TO MEASURE THESE CHANGES.**
2. Describe the **SPECIFIC STRATEGIES OR SCHOOL IMPROVEMENT ACTIVITIES** that have contributed to increases in student mastery. Please be specific for each grade level and/or NCLB subgroup, including Level 1 and 2 students. (This should reflect the strategies from your SIP in addition to other activities (**PROFESSIONAL DEVELOPMENT**) that you have been able to implement at your school.)
3. What **CHANGES TO INSTRUCTION, STRATEGIES, AND/OR SCHOOL IMPROVEMENT ACTIVITIES WILL BE MADE PRIOR TO THE ADMINISTRATION** of the FCAT to ensure that students reach mastery? Please be specific for each grade level and/or NCLB subgroup, including Level 1 and 2 students. (What has your data shown your greatest needs to be?)
4. What additional professional development activities will be offered before the FCAT to help teachers increase student performance? **LIST ADDITIONAL PD BY NAME, DATES SCHEDULED, AND ANTICIPATED NUMBER OF PARTICIPANTS TO ATTEND.**



# School Improvement Plan Mid-year Report 2008-2009 Narratives Responses for the Writing Goal

1. Describe the gains and/or decreases in mastery that have occurred since the beginning of the school year, **CITING THE DATA SOURCE USED TO MEASURE THESE CHANGES.**
2. Describe the **SPECIFIC STRATEGIES OR SCHOOL IMPROVEMENT ACTIVITIES** that have contributed to increases in student mastery. (This should reflect the strategies from your SIP in addition to other activities **[PROFESSIONAL DEVELOPMENT]** that you have been able to implement at your school.)
3. What **CHANGES TO INSTRUCTION, STRATEGIES, AND/OR SCHOOL IMPROVEMENT ACTIVITIES WILL BE MADE PRIOR TO THE ADMINISTRATION OF THE FCAT** to ensure that students reach mastery? (What has your data shown your greatest needs to be?)
4. What additional professional development activities will be offered before the FCAT to help teachers increase student performance? **LIST ADDITIONAL PD BY NAME, DATES SCHEDULED, AND ANTICIPATED NUMBER OF PARTICIPANTS TO ATTEND.**



# School Improvement Plan 2008-2009 Mid-year Report Narrative Responses for the Science Goal

1. Describe the gains and/or decreases in mastery that have occurred since the beginning of the school year, **CITING THE DATA SOURCE USED TO MEASURE THESE CHANGES.**
2. Describe the specific strategies or school improvement activities that have contributed to increases in student mastery. **This should reflect the strategies from your SIP in addition to other activities (PROFESSIONAL DEVELOPMENT) that you have been able to implement at your school.**
3. What **CHANGES TO INSTRUCTION, STRATEGIES, AND/OR SCHOOL IMPROVEMENT ACTIVITIES WILL BE MADE PRIOR TO THE ADMINISTRATION OF THE FCAT** to ensure that students reach mastery? **(What has your data shown your greatest needs to be?)**
4. What additional professional development activities will be offered before the FCAT to help teachers increase student performance? **LIST ADDITIONAL PD BY NAME, DATES SCHEDULED, AND ANTICIPATED NUMBER OF PARTICIPANTS TO ATTEND.**





# School Improvement Plan 2008-2009 Mid-year Report

2. What **ADDITIONAL** parent involvement activities will be offered before the FCAT to address student achievement needs?

Subject	Date	Curriculum Driven Activity



# School Improvement Plan 2008-2009 Mid-year Report

GOAL	Strategy #	Completed	On-going	Partial	No Progress
<p style="text-align: center;"><b>Return on Investment</b></p> <p>(Click a row under the Strategy # column to generate the number. Add additional rows in the appendix page.)</p>		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

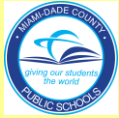
**NO ADDITIONAL INFORMATION IS REQUIRED FOR THIS PAGE!**





## School Improvement Plan 2008-2009 Mid-year Report

GOAL	Strategy #	Completed	On-going	Partial	No Progress
<b>Graduation Rate (Senior High Schools only)</b> (Click a row under the Strategy # column to generate the number. Add additional rows in the appendix page.)		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>



# School Improvement Plan 2008-2009 Mid-year Report

<p><b>Strengths</b> (What's working? Why? And How?)</p>	
<p><b>OFIs</b> (What strategies have not met expectations? Identify possible adjustments that can be made.)</p>	



# School Improvement Plan 2008-2009 Mid-year Report

*What adjustments need to be made?*

<b>Instructional Focus</b>	
<b>Professional Development</b>	



# School Improvement Plan 2008-2009 Mid-year Report

## APPENDIX (for ALL additional Goals/Strategies)

GOAL	Strategy #	Completed	On-going	Partial	No Progress
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## School Improvement Plan 2008-2009 Mid-year Report

### APPENDIX

(for ALL additional Goals/Strategies)

GOAL	Strategy #	Completed	On-going	Partial	No Progress
Reading	Black - 1	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Mathematics	Hispanic - 5	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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## School Improvement Plan 2008-2009 Mid-year Report

### EESAC COMPLIANCE

Date of EESAC meeting to review and approve SIP mid-year Report (assure the minutes of the meeting reflect discussion and approval process):

\_\_\_\_\_  
DATE

Date of EESAC meeting in which approval was given for any changes that were made in the online SIP document (assure the minutes of the meeting reflect discussion and approval process):

\_\_\_\_\_  
DATE

Post your EESAC meeting at:

<http://meetings.dadeschools.net/post.asp>

**FINISHED?**

[Click here to save this report to your computer.](#)

[Click here to submit this report.](#)

Insert the date of  
your EESAC Meeting



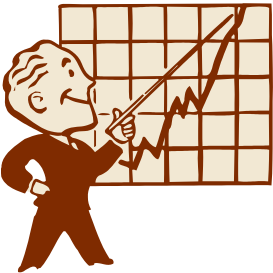


# Next Steps for Mid-year Report

- Make sure that your SIP writing team is ready to go.
- Distribute copies of the template to appropriate departments/grade levels/personnel for input.
- Review all assessments and relevant data/information.
- Use the blank ***“2008-2009 SIP Mid-year Report for Non-sanctioned Schools”*** found at:  
<http://ossip.dadeschools.net/sip/default.asp>
- Update related strategies on your SIP which reflect additional needs per data.
- Schedule an EESAC meeting to review and approve.

# Timelines for Mid-year Report

- Schools work on SIP Mid-year report and send to Regional Centers/Charter School office by **Wednesday, January 21, 2009**. For template, go to <http://ossip.dadeschools.net/sip/default.asp>
- Regional Centers review and return to schools by **Friday, January 30, 2009**.
- Schools email final report via instructions on the final page by **Wednesday, February 4, 2009**, for District check-off.



**Office of Strategic and  
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Web Connection**

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