

Fernandez-vicaria, Ada M.

From: Valdes, Maggie
Sent: Wednesday, November 04, 2009 1:05 PM
To: Diaz, Carlos A.
Subject: SELECTION AS MENTOR PRINCIPAL FOR CANDIDATE IN THE PRINCIPAL PREPARATION PROGRAM

This email is being sent on behalf of Dr. Christine Master, Administrative Director, Professional Development.

Congratulations. You have been selected as a mentor principal for a candidate in the Principal Preparation Program. Your assigned mentee is:

Donna Riley, Professional Development

Effective principal preparation programs should provide candidates with both a theoretical framework and a range of job-relevant, hands-on operational experiences to foster the development of instructional leadership skills and support the improvement of instruction. Research indicates that mentoring support from an experienced educational leadership team is essential to support an aspiring candidate's professional development. Therefore, a key component of the 2009-2010 Principal Preparation Program is a **Leadership Support Team** which consists of the PPP candidate, their home school principal, and a **mentor principal**.

The purpose of the team is to facilitate the candidate's access to relevant hands-on field experiences that will permit the candidate to develop and evidence the required competencies, and to provide the candidate with support from experienced practitioners who can serve as sounding boards and guides throughout the year.

As a mentor principal, your responsibilities will include:

- Participation in the one-day mentor training (10 Master Plan Points awarded);
- Participation as a member of the candidate's *Leadership Support Team* which meets three times a year to provide guidance and support to the candidate; and
- Provision of mentoring and support to the candidate through ongoing personal communication with the candidate through email, telephone, etc. (30 Master Plan Points awarded).

New York City Leadership Academy Mentor Principal Training

When:	Friday, November 13, 2009
Time:	8:00 AM – 3:30 PM
Where:	Center for Professional Learning 1080 LaBaron Drive Miami Springs

Participants will receive 10 Master Plan Points for attendance. As you will be serving as a mentor principal in the current year, we have reserved a seat for you at the institute. Please confirm your attendance with an RSVP to Maggie Valdes at 305.995.7160 or mvaldes2@dadeschools.net by **Friday, October 30, 2009**. After this date unconfirmed seats become available to other administrators. PD staff will facilitate the registration for you once your attendance is confirmed.

Maggie Valdes
Office of Professional Development
Phone: 305.995.7160

Mentor Training: Miami-Dade Schools



November 13, 2009



Day 1 Overview

- Session Purpose and Norms
- Our Training Approach
- Micro-Lab Protocol: Experiences and Challenges in mentoring
- Text-Based Activity: The Art of Mentoring
- Video: The Residency Compact
- Lunch
- Role-Play Activities
- Conditions for Mentoring Relationships
- Take-Away: Planning for Next Steps

