



ETO Reading/English Common Planning Guide



Date: _____

Program/Subject Area: _____

Common Planning Members Present:

Part I: Reflection on Previous Lesson

Notes

FEEDBACK FROM PREVIOUS LESSON

- *How did the previous lesson work?*
- *Did the students understand the concepts?*
- *What were the difficulties?*
- *What worked well?*
- *What needs to be improved?*

ANALYSIS OF STUDENT WORK

Looking at several pieces of student work:

- *Did the students understand the concepts?*
- *What do the students still have difficulty with?*
- *What should we do differently next time?*
- *How can we improve this activity?*

NEXT TOPICS: PACING GUIDE/IFC

- *Where are we in the Pacing Guide and IFC?*
- *Are we on pace? Are we using the time effectively?*
- *What specific instructional strategies should we use to introduce the next topic?*
- *What strategies should we use to assess previous knowledge?*
- *How will we assess their understanding?*



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Part II: Lesson Planning

ESSENTIAL QUESTIONS (Use the Item Specs and align to the objective)

Using the tools listed above lets develop the Essential Question.

- *Is this question tied to the objective?*
- *Is it relevant?*
- *Is it engaging?*

HIGHER ORDER THINKING STRATEGIES

- *What higher order thinking strategies/questions do we plan to implement in our lessons? (Where do we need to take the students in their critical thinking of the concepts? What questions do we need to ask to get them there?)*

COLLABORATIVE STRATEGIES

- *What collaborative strategies are we incorporating into our lesson?*

TECHNOLOGY

- *What technology are we incorporating into our lesson plans?*

Part III: Extensions

STUDENT DATA

- *What student data do we need to review and how are we using it to revise our instruction and/or identify students who need further support?*
- *What DI strategies are we going to use? What DI strategies do we need to develop?*

PROFESSIONAL DEVELOPMENT

- *What professional development did we receive during today's common planning?*
- *What PD is still needed?*

AP Feedback: _____

Date Reviewed: _____